

## Announcement for Foreign Students to Apply for Studying at Egyptian Universities and Institutes

For the Academic Year 2019/2020

The First University Level

(Initiative "Study in Egypt")

The Central Department for Foreign Students' affairs, Ministry of Higher Education of Egypt, announces the start of application for studying in Egyptian universities and institutes for foreign students for the academic year 2019/2020 under the Initiative "Study in Egypt", launched by Ministry of Higher Education of Egypt.

### Application Requirements:

- The applicant should be non-Egyptian (foreign)
- The applicant should submit his/her application through the website of foreign student admission system <https://www.wafeden.gov.eg> or go to the link on the website of the ministry's cultural affairs and missions sector [www.mohe-casm.edu.eg](http://www.mohe-casm.edu.eg) taking into consideration that the student should write down his/her name as indicated in passport and application should start as from 1/05/2019.
- The applicant should be holder of general secondary certificate or its equivalents.
- All required papers and documents should be complete for application.

Documents required for applying to the central department of foreign student affairs, ministry of higher education:

- The endorsed original of general secondary certificate or its equivalents.
- A copy of a valid passport
- 6 recent personal photos
- Capacity test statement for faculties requiring this test
- A receipt indicating the payment of 1500 L.E. for online application service
- A copy of initial nomination sent through the official website

### How to apply:

Electronic Application should be through the electronic link <https://www.wafeden.gov.eg> during the announcement period provided that all required documents should be submitted to the central department of foreign students' affairs (7 Ibrahim Abo Elnaga st., Sefarat District, Madinat Nasr, Cairo)

For inquiries, an e-mail can be sent to the central department of foreign students' affairs email: [inquiry@wafeden.gov.eg](mailto:inquiry@wafeden.gov.eg) or the hotline 19064 can be called.

### Application Dates:

Application starts as from 1/05/2019

Students are admitted to the second academic term at any time during the academic year 2019/2020 on an accredited hours system at faculties as from 1/11/2019.

### Announcement for Foreign Students to Apply for Studying at Egyptian Universities and Institutes

For the Academic Year 2019/2020

The Graduate Level

(Initiative "Study in Egypt")

The Central Department for Foreign Students' affairs, Ministry of Higher Education of Egypt, announces the start of application for postgraduate studies in Egyptian universities and institutes for foreign students for the academic year 2019/2020 under the Initiative "Study in Egypt", launched by Ministry of Higher Education of Egypt.

#### Application Requirements:

- The applicant should be non-Egyptian (foreign)
- The applicant should be new
- The applicant having been admitted two years earlier can apply again.
- The applicant should apply through the official website of the ministry's cultural affairs and missions sector [www.mohe-casm.edu.eg](http://www.mohe-casm.edu.eg)
- Any applicant cannot be admitted to universities without providing proof of applying through the official website of cultural affairs and missions sector [www.mohe-casm.edu.eg](http://www.mohe-casm.edu.eg)
- The applicant should submit all documents during the announcement period, and thus, the department will be receiving from universities the student's file by express mail within a month from the date of acceptance of his/her documents by the university provided that the file should include all documents required in the announcement.

#### Required Documents:

- A receipt indicating the payment of 1500 L.E. for online application service for each academic degree
- Proof of applying through the website
- An information form issued by the central department of foreign students affairs indicating the review of the faculty and university endorsed by the Republic's seal.
- The latest academic degree

- An equivalent certificate of the latest academic degree endorsed by the supreme council of universities.

#### How to Apply:

- The applicant should apply through the official website of cultural affairs and missions sector: [www.mohe-casm.edu.eg](http://www.mohe-casm.edu.eg)
- To complete the information form and upload a copy of a valid passport, it should be taken into consideration writing down the full name in accordance with passport and the rest of documents. At the end of the application steps, the applicant can print the proof of application and enclose it with originals of application documents to be admitted to the desired university.
- For inquiries, an e-mail can be sent to the central department of foreign students' affairs email: [inquiry@wafeden.gov.eg](mailto:inquiry@wafeden.gov.eg) or the hotline 19064 can be called.

#### Application Dates:

- Applying through the website starts as from 1/06 to 31/5 each year for graduate programs at Egyptian universities.

#### **First: Dates for Applying for the Undergraduate Level and Announcement of Results**

- The ministry receives the applications for the academic year 2019/2020 through the website of the foreign students admission system <https://www.wafeden.gov.eg> or going to the same link on the website of the ministry's cultural affairs and missions sector [www.mohe-casm.edu.eg](http://www.mohe-casm.edu.eg) taking into consideration the applicant should write down his/her name as indicated in passport and application should start as from 1/05/2019.

- Students are admitted to the second academic term at any time during the academic year 2019/2020 on an accredited hours system at faculties as from 1/11/2019.

- The technical members will follow up the applicants (according to each one's specialization) to review information and documents of the student as indicated in passport and to make sure documents are complete. The result of screening will be announced electronically on the student's page within three days from the date of application. In case that the student hasn't completed his/her information and documents, he/she will immediately be addressed through personal account on the website of foreign students' admission for necessary procedures.

- As soon as the applicant has applied on the website, the general department for inquiry and information will be able to look through the information form of the applicant for security procedures provided that this department will register electronically the completion of inquiry and submit electronically or in hard copy to the department of foreign students the security approvals within three working days from the date of the reviewing of the applicant's status (transferring him/her to the admission phase).

- The central department for foreign students' affairs of the ministry is responsible for distributing electronically students on universities and institutes in line with their preferences and with the approved minimum grade provided ~~the~~ universities don't object to admitting foreign

students through the department in accordance with what has been decided by the supreme council of universities.

- The initial nomination results for applicants will be announced (they can be viewed by the ministry, the applicant, the university, the applicant's embassy as well as the general department of inquiry and information) as follows:
  - For all Egyptian secondary certificates (general, technical, technical diplomas)- after the announcement of the results of each stage of admitting Egyptian students holding equivalent certificates.
  - For those born to Egyptian mothers and holding equivalent certificates- after the announcement of the results of admitting Egyptian students holding the same certificates.
  - For foreign students applying through the website and holding foreign or equivalent certificates, results will be announced within three days from the date of applying on the website thus, the student can be automatically admitted.

It should be taken into consideration in addition to the above notifying electronically the student on his/her page of his/her nomination as well as the steps to be followed such as payment of an amount for admission service, payment of an amount for exception from the recent certificate requirement for each year preceding the year of admission as well as submitting his/her originals by mail or to the general department for admission and scholarships of foreign students or to the embassy. Payments should be made electronically or through the department. In the light of the nomination results, students submit their original documents including: endorsed secondary certificate, a copy of passport, birth certificate if available, 6 personal photos, result of capacity test (for faculties requiring this test), receipt of payment by each student (of the amount indicated earlier in clause no. 5) provided that payment should be electronically or personally deposited at the account of foreign students care fund taking into consideration that documents should be submitted as follows:

- Students of categories a & b (indicated in clause no. 5) should apply directly to the general department for admission and scholarships of foreign students providing proof that their mothers are Egyptian for those concerned.
- Students of category c (indicated in clause no. 5) apply directly by express mail or to the general department for admission and scholarships of foreign students. They can also submit their files to their embassies in Cairo.
- For students nominated by the presidential cabinet, they are directly handled through the ministry's general department for admission and scholarships of foreign students in coordination with their embassies in Egypt. Students are admitted at any time all over the academic year provided that application should be submitted electronically on the official website. Foreign students accepted by the presidential cabinet are not entitled to have academic scholarships, be exempted from or have reduced academic fees prescribed for foreign students in foreign currency unless the student meets the minimum grade set for admission to the faculty he/she is nominated to.

## Second: Minimum grade for Admission

The minimum grade for foreign students' admission to Egyptian universities as from the academic year 2019/2020 according to the decree of the supreme council of universities issued on its session dated 16/02/2019 and in the light of the instructions of the Republic's President to upgrade policies of attracting foreign students as well as the instructions of the minister of higher education and scientific research:

First: certificates equivalent to the general secondary certificate with its two sections, literary and scientific:

Minimum grade admission %	Faculties and institutes for literary and scientific sections	Minimum grade admission %	Faculties and Institutes for scientific section
75	Economics & Political Sciences	75	Medicine
70	Mass Communication	70	Dentistry
55	Alalsun	70	Pharmacy
Rest of faculties and Institutes 50%		65	Physical Therapy
		65	Veterinary Medicine
		65	Engineering
			Urban Planning
		65	Fine Arts (Architecture)
		65	Agriculture (Agricultural Engineering)
		65	Computers and Information
			55
50%		55	Health Sciences
		55	Fish Wealth & Fisheries Sciences
		55	Girls' Faculty of Science
		55	Applied Arts Rest of faculties and institutes

Second: - Equivalent technical certificates (technical secondary – institute diploma) of all kinds:

- 75% for faculties of engineering, education and commerce equivalent to very good grade for industrial, commercial and health diplomas.
- 60% for technological colleges (industrial - commercial - health)

- 60% for private engineering institutes
- 55% private theoretical institutes
- 55% The Workers' University

For technical diplomas issued by Kuwait:

A – For applied Diploma from Kuwait (Excellent - Very Good - Good - Acceptable) its holders are admitted to the faculties of Commerce and Law Colleges by 50%.

B – For applied Diploma from Kuwait (Excellent - very good) its holders are admitted to nursing colleges by 75%.

C- For Applied Technological Diploma from Kuwait (Excellent - very good) its holders are admitted to Engineering Colleges by 75%.

D – For Applied Technological Diploma from Kuwait (good - acceptable) its holders are admitted to faculties of engineering Provided that 50% scientific clearing work at the university should be done.

### Third: Rules and Conditions of Admission to Undergraduate Level

- A student is required to meet all requirements for admission with the Supreme Council of Universities decisions applied.
- The minimum grade for admission of foreign students who are directly admitted through the Ministry and are holders of the Egyptian certificate (secondary or diploma) as well as those who are born to Egyptian mothers and are holders of equivalent certificates will be the same minimum grade applied in the Office for the Coordination of Admission of Egyptian Students to Egyptian Universities and Institutes for the academic year 2019 /2020 according to the type of certificate. In case the minimum grade of one of the equivalent certificates is not shown by the Office of the Coordination of admission of Egyptian Students, the student will be nominated to the college or institute based on the minimum grade of the Egyptian certificate.
- The two categories referred to in the previous clause No. 2 are exempted from the recent two-year certificate requirement and the minimum grade for admission set for the year of certificate or this year 2019/2020 is applied (The better for the student is applied).
- Foreign students nominated by their embassy in Cairo or the Ministry of Foreign Affairs or Egyptian Embassies in countries which are not politically represented in Egypt will be admitted in accordance with the minimum grade approved by the decision of the Supreme Council of Universities Starting from the academic year 2019/2020.
- For foreign students, except students of Syria, who have obtained the Egyptian certificate (secondary or diploma) and who have applied through their embassy in Cairo, in case they are treated like the Egyptian student, the nomination shall be based on the least grade of the Egyptian certificate qualifying for admission to the corresponding colleges and institutes for the academic year 2019/2020. These students may be exempted from the two-year certificate requirement provided they pay tuition fees prescribed for foreign students in foreign currency. As for Syrian students,

holders of the Egyptian certificate will be nominated according to the minimum grade for admission of Egyptian students to every college or institute in the light of the letter of the Presidential cabinet No. 193 of 3/4/2016, which states that Syrian students who have a secondary certificate from Egypt should be treated like Egyptian students in terms of payment of tuition fees and the minimum grade for admission to Egyptian universities and institutes.

- Nominations of the Office of Arab Affairs of the Presidential cabinet should be in accordance with the technical examination by the general department for admission and scholarships of foreign students, taking into account the completion by this category of students of the subjects qualifying for admission to each faculty.

- **Modification of nomination:**

- From the college or institute where the applicant was first nominated to another college or institute in accordance with available places and conditions of admission to the college or institute the applicant desires to modify his/her nomination to; applications should be submitted to the general department of admission and scholarships of foreign students.

- Students who are nominated to faculties requiring capacity tests and have not passed these tests or those who have not been rejected by the colleges nominated to for technical reasons are directly nominated for the next desire and this is not a modification. In case the student wishes to modify, then he/she should pay the amount set for the service of modifying the nomination.

#### Fourth: Additional items for the first university level

Postponement or suspension of enrollment - re-nomination - re-enrollment of students who have exhausted exam repetitions- transfer of enrollment - completion of the study – confirmation of the nomination – conversion.

- **Postponement or suspension of enrollment:** The enrollment of the new student may be delayed or suspended in the admitted college in 2019/2020 for one year.

- **Re-nomination:** For students who are holders of Egyptian secondary certificates, who are born to Egyptian mothers and who are excepted by the Presidential cabinet, those who have previously been nominated in either year: 2018 or 2019 (for a maximum of two years before the current year of admission) and who have not completed procedures for nomination or registration during that period may be re-nominated provided that he/she submits a statement by the previous nominated entity indicating this as follows:

- To the same college or institute to which he/she has been previously nominated or to any other college (other than practical or theoretical faculties) or institute;

- To any other of top practical or theoretical colleges, provided that preliminary approval is obtained from the college to be re-nominated to. In all cases, the student must satisfy the minimum grade and admission requirements when first nominated.

- For foreign students who have obtained a secondary certificate from abroad, they may apply

Y

again on the website according to the set conditions and rules.

- Re-enrolment: As follows:
- For students who have exhausted exams repetitions in their previous studies
- For students who are exceptionally to repeat exams on an external basis as they are considered dismissed according to the supreme council of universities in this regard:

They can be re-enrolled once after a maximum of two years in non-corresponding faculties according to the system of oriented external affiliation or in institutes – provided that the student should meet the minimum grade requirement in the year of the first admission or in the current year (according to whichever is better for the student as well as regulations set for Egyptian students).

- Enrollment transfer:

The transfer of enrolment for the foreign student who is already enrolled or who is to repeat exams (except for that who is exceptionally to repeat exams on an external basis as he/she is considered dismissed) from one of the faculties or institutes to a non-corresponding college or institute may be considered provided that the student meets the minimum grade requirement (in the year of first admission) according to the regulations set for Egyptian students. These regulations are also applied on those whose enrolment is transferred from universities to private higher institutes.

- Completion of study: The foreign student who has been previously nominated to a private institute in which study system is based on two phases is allowed to complete his/her studies at the same institute or another one according to the rules and regulations applied in this regard.

• The nomination of foreign students who have been mistakenly nominated by the Office of the Coordination of Admission of Egyptians may be confirmed. Those who have mistakenly submitted their applications to colleges directly (without referring to the Ministry) are allowed to be confirmed until the academic year 2017/2018, provided they meet the admission requirements. Those who have mistakenly done this procedure are not to be confirmed as from the academic year 2018/2019.

- Internal transfer (between Egyptian universities and institutes):

• The transfer of a successful foreign student who has been promoted to a higher level in one of the colleges or institutes to a corresponding college or institute may be considered on condition that the approval of the two entities (the transferring and transferred to entities) should be obtained according to what is applied in this regard. The approvals should be endorsed by the university's vice president for education and students' affairs, by the dean of the college or the institute or by the college's deputy dean for education and students' affairs. This is also applied to those transferred from private universities or higher institutes provided that the student meets the admission rules of the institute he/she wishes to be transferred to in the year of the first admission according to the clearing approved in this regard and provided that the student transferred from a private university pays the amount prescribed for exception from the recent certificate requirement as from the date of obtaining the certificate till that of joining this university.

٨



- The transfer of the students who are to repeat exams may also be considered to the corresponding colleges or institutes according to the system of credit hours only under the same conditions and context indicated in the previous paragraph (a).

- Transfer on an external basis:

A – Keeping on applying the decisions of the Supreme Council of Universities issued on 29/9/2012, 23/8, 14/10/2014 and 16/8/2015, including the transfer of returnees from Syria, Libya, Yemen and Iraq (and what has been done in this regard during the years from 2012/2013 till 2018/2019) as a result of the events taking place in those countries for the year 2019/2020 - provided that they pass the admission qualifying subjects in each college. The student should submit the following documents: - a request to the Central department for affairs of foreign students – a grade statement - Scientific content – a copy of the secondary certificate – a passport copy. The department asks for the review of the college and after its approval, registration is made on the website of the sector [www.mohe.casm.edu.eg](http://www.mohe.casm.edu.eg).

B - Opening the door to accept applications for the transfer of students of other nationalities from the rest of the World Universities outside the Arab Republic of Egypt to Egyptian universities provided that a scientific clearing for subjects completed by the student abroad is made. The student should submit the following documents: - a request to the Central Department of Foreign Student Affairs - a grade statement - Scientific content – a copy of the secondary certificate – a passport copy. The department asks for the review of the college and after its approval, registration is made on the sector website [www.mohe.casm.edu.eg](http://www.mohe.casm.edu.eg). Then the Presidential cabinet is asked for its review at any time of the academic year.

#### Fifth: General Rules

- All nominated students- whose results have been announced and have already submitted to the University an admission statement issued by the Central Department for Student Affairs of the Ministry of Foreign Affairs and confirmed by the university through viewing the sector website- are allowed to study regularly and sit for the examinations for the academic year 2019/2020 until all procedures are completed and the university is provided by the ministry with the approval of admission before the end of the academic year.

- An amount of 1500 L.E. is paid by all students from all nationalities (coordination service).

- 1000 L.E. is paid for the exception of the recent certificate requirement for each delayed year, modification of the nomination - deferment - re-nomination - re-enrollment by oriented affiliation - transfer of enrolment - conversion - confirmation of nomination (An amount is paid for each delayed year as from the date of confirmation).

3 - Those who are exempt from paying the prescribed amount are Successful students in the central competition for holders of technical diplomas, those re-nominated for technical reasons, those re-enrolled in institutes as a result of exhaustion of exam repetitions, and those whose nomination is confirmed as a result of application to the Office of admission Coordination of Egyptians. Those nominated for grants of the Ministry of Foreign Affairs or program grants (Cultural exchange) will be exempted from all exceptions mentioned in paragraph (3) except for the coordination service (1500 LE only). The Minister may take whatever he deems appropriate

regarding overall or partial exemption from payment of such an amount.

4 - The refund of payments made to the Fund for the Welfare of Foreign Students of the Ministry (after the implementation of procedures) will not be requested except for reasons indicated by the Professor, the Head of the Cultural Affairs and Missions Section under general regulations.

**Rules of nomination for scholarships (cultural exchange, sub-committee for Foreign Students in the Ministry of Foreign Affairs) for the academic year 2019-2020**

- Scholarships should be distributed to Egyptian universities with a 25% allocation to top colleges.
- Obtaining the equivalent secondary certificate (subject to the minimum admission to the college nominated to) up to a maximum of two years only before the year of admission provided that the nominee has not been previously awarded a grant in any of the Egyptian public universities in any of the years prior to the admission year (this can be confirmed by the Ministry of Foreign Affairs or the embassy at home in the letter of nomination). Preference is given to the holder of the most recent certificate.
- The grant students may be enrolled before receiving the reply from the Department of Inquiry and Information on the basis of the article stipulating that the Ministry's security office should be informed of the information of foreign students on grants for making a review of them and the grants of those rejected by the security are suspended.
- In case that the student is nominated for a scholarship to study in special programs or credit hours system, the student should pay the fees prescribed in Egyptian pound, like Egyptian students, in accordance with the decision of the Supreme Council of Universities in this regard.
- Grant students from African countries (Anglophone and Francophone) are exempt from tuition fees in language departments at the faculties of Egyptian universities except for the new programs in accordance with the decision of the Supreme Council of Universities in its 19/8/2017 session.
- Foreign students whose admission is endorsed by the Presidential cabinet are not entitled to benefit from scholarships or to apply for exemption or reduction of fees and tuition fees prescribed for foreign students in foreign currency.
- Universities will address the department regarding any students who are brought at the expense of the Nile Basin programs or agreements, projects of the European Union, a foreign grant through joint projects, training courses in the Arabic language centers of the universities or any short-term training courses. The University will send to the department a copy of the signed agreement or Exchange letters with foreign universities, etc., as well as copies of student passports and four copies of the information form.

**Rules of Admission of Foreign Students to Egyptian Universities Postgraduate Level for the year 2019-2020**

**First: Admission**

١٠

For new students and students who have been admitted for more than two years.

• The student applies through the official website of the cultural affairs and missions sector [www.mohe-casm.edu.eg](http://www.mohe-casm.edu.eg) to complete the information form, and to upload the passport copy - taking into account writing down the full name as indicated in the passport and the rest of the documents. At the end of the application steps, the student will print the proof of submission and according to this step, the ministry's security will be asked for review and will submit to the department the result of the review through a monthly statement.

• Applying through the website as of 1/6 till 5 /31 each year for diplomas and master's and doctoral degrees.

• The student will pay only LE 1500 for the application service for each degree.

• No students are admitted to universities without providing proof of submission through the official website of the Cultural Affairs and Missions Sector [www.mohe-casm.edu.eg](http://www.mohe-casm.edu.eg).

5- The student will submit all the documents as followed to the university directly during the mentioned dates. Accordingly, the department will receive from universities the students' files by express mail no later than one month from the date of acceptance of his papers by the university. The file should include the following documents:-

• Proof of submission via the website.

• The information form issued by the Central department for the Affairs of foreign students, with the review of the college and university indicated on it, should be stamped with the logo of the republic.

• The Latest qualification certificate.

• Equivalent Certificate to the latest qualification Certificate accredited by the supreme Council of Universities.

Second: The transfer

• The foreign student previously admitted in a previous year or in the same year of admission may be transferred from one faculty to another provided that the college he/she is transferred to has agreed to do so.

• The foreign student who has been admitted for more than two years may be transferred from one faculty to another, subject to the approval of the college he/she is transferred to and provided that he/she is resuming study. The transfer will be through the department according to the following regulations:

• The transfer must be made once during the study period (for one degree).

• The applicant must apply for the transfer to the head of the Central Department for foreign Student Affairs.

- A letter is provided stating that the student's file has been withdrawn from the university or college from which he/she is transferring from.
- A letter is provided from the college or university to which the student will be transferred to stating the student's initial acceptance status.
- Payment of 1000 Egyptian pounds only for the transfer service, except scholarship students.

#### Third: Postponing student enrolment

The enrolment of a foreign student in postgraduate studies may be once postponed for the year following nomination before the start of the new academic year at the university after the approval of the college. He/she submits a request to the head of the central department for foreign students' affairs requesting postponement of his/her registration Provided that security is notified.

#### Required Documents

- A letter is provided from the university or college stating approval of the postponement.
- The student applies for postponement of the registration to the head of the Central Department of foreign Students' Affairs.
- Payment of 1000 Egyptian pounds only for the service of deferral of enrollment, except scholarship students.

#### Fourth: Re-nomination

The applicant who has been previously admitted in the last two years (2017/2018, 2018/2019) and has not completed enrolment procedures at the faculty or college previously admitted to may be re-nominated. The student can submit to the head of the Central department of foreign Student Affairs a request along with a statement of study which can be accepted by the department provided that security is notified.

#### Required Documents

- A letter from the university or college stating that the student has not completed the registration procedures.
- The student submits a request to be re-nominated to the head of the Central Department of foreign Student Affairs.
- Payment of 1000 Egyptian pounds only for the transfer service, except for scholarship students.

#### Fifth: Second Diploma

Students who have a postgraduate diploma from an Egyptian university for a period of one year and who wish to join the study in the year following their obtaining of the first diploma, can

١٢

complete the study with the same approval (2diplomas with one approval) Provided that the student continues to study at the same university (This item applies to foreign students enrolled in universities before the year 2019/2020).

- If the student wishes to study the second diploma in another university, this is considered a transfer and the aforementioned transfer conditions apply.

Sixth: A student who applies to study in graduate programs (online distance education) in Egyptian universities:

- The student will apply through the official website of the Cultural Affairs and Missions Sector([www.mohe-casm.edu.eg](http://www.mohe-casm.edu.eg)) to complete the information form and upload the passport copy - bearing in mind writing down the full name as indicated in the passport and other documents, At the end of the application process, the student will print out the proof of submission and according to this step, the Ministry's security review will be asked and the department will be informed of the review results monthly .

- Applying on the website from 1 June to 31 May each year at the postgraduate level.
- The student pays 1500 Egyptian pounds only for online application service.
- No students are admitted to universities without proof of submission through the official website of the Cultural Affairs and Missions Sector. ([www.mohe-casm.edu.eg](http://www.mohe-casm.edu.eg)).
- The student will submit all the documents as followed to the university directly during the mentioned dates. Accordingly, the department receives from the universities the student's file by express mail no later than one month from the date of acceptance of his/her documents by the university, provided that the file includes the following documents:-

- Proof of submission via the website.
- The information form issued by the Central department for foreign students 'Affairs.
- The Latest qualification certificate.
- Equivalent certificate to the latest qualification certificate accredited by the supreme council of universities.

Seventh: The student who is obliged by the supreme council of universities to have complementary subjects to be enrolled in postgraduate programs:

Applying Conditions:

- The student will submit through the official website of the Cultural Affairs and Missions Section([www.mohe-casm.edu.eg](http://www.mohe-casm.edu.eg)) to complete the information form and upload the passport copy - bearing in mind writing down the full name as indicated in the passport and other documents, At the end of the application process, the student will print out the proof of submission, and according to this step, the Ministry's security review will be asked and the department will be informed of the

review results monthly.

- Applying on the website from 1 June to 31 May each year at the postgraduate level.
- The student pays 1500 Egyptian pounds only for applying service.
- No students are admitted to universities without providing proof of submission through the official website of the Cultural Affairs and Missions Sector. ([www.mohe-casm.edu.eg](http://www.mohe-casm.edu.eg)).
- The student will submit all the documents as followed to the university directly during the mentioned dates. Accordingly, the department receives from the universities the student's file by express mail no later than one month from the date of acceptance of his documents by the university, provided that the file includes the following documents:-
  - Proof of submission via the website.
  - An equivalent certificate indicating the required complementary subjects accredited by the Supreme Council of Universities.
  - The latest qualification certificate.
  - A letter from the college confirming the approval of the college or the university for the student to study these subjects.

#### Eighth: Modification of Degree

- The degree may be modified according to the approval of the College on the basis of scientific justifications provided by the University and this is done by the Department, provided that the College sends a letter stating that.

Ninth: General rules for universities to facilitate the study of foreign students at postgraduate level:

- Permitting foreign students to attend lectures and exams until security approval is obtained.
- Applying semester system for payment of tuition fees to foreign students with different nationalities in Egyptian universities, as well as applying it to foreign students who have completed their studies during the first semester of the academic year and have been awarded scientific degrees (diplomas- Masters -PhDs), so they are asked for payment for the first semester only and are not charged full tuition fees for the full academic year (in accordance with the decision of the Supreme Council of Universities - attached).
- The universities are obliged to provide the department with the documents of the foreign students who joined the university prior to the year 2019/2020 without registering on the official website of the ministry and without the department's review so that the necessary procedures can be taken to regularize the students' status and accept them provided that no student is accepted without complying with item no. (5) of the Admission Rules starting from the academic year

١٤

2019/2020.

- The universities will address the department regarding any students who are brought at the expense of the Nile Basin programs or agreements, the projects of the European Union, a foreign grant through joint projects, training courses in Arabic language centers in universities or any short-term training courses. The university should send the department a copy of the signed agreement or letters of exchange with foreign universities and so on, in addition to all students' academic documents and proof of application as in the case of admission to the university.
- The Minister has agreed to cancel the requirement of bringing a nomination letter from the embassies of foreign students to study at their own expense for the postgraduate level in Egyptian universities.
- Any extra tuition fees other than those imposed on the foreign students including fees for all educational services required for study, aren't allowed to be collected, taking into account that the student will not be burdened with any additional study fees in case of delay in determining the date of discussion or for any reasons seen important by the college and university regardless of the delay in payment of fees.
- The Minister has agreed to respond by apologizing for any requests submitted for exemption or reduction of tuition fees for foreign students for postgraduate studies because they are a complementary level.
- Theses for students of Master's or PhD degrees will not be discussed unless fees and tuition fees prescribed for them are paid.
- In accordance with the decision of the Supreme Council of Universities in its session No. 35 of 19/1/2019, universities are required to open special channels for the registration of foreign students in departmental seminars, registration of plans, formation and discussion in the boards of scientific departments, as well as admission procedures at the departments of postgraduate studies at colleges and universities.

#### Tenth: Recommendations

- The commitment of Yemenite students who are studying at the postgraduate level in Egyptian universities and who are paying fees in foreign currency to providing documents for research so that they can recover 30% for research papers from the university according to the executive program between the Arab Republic of Egypt and the State of Yemen.
- The student will pay fees for each year from the date of approval by the College Council on registration until the date of approval by the College Council on the validity report and the formation of the discussion committee as well as submitting a copy of the thesis to the college. If supervisors request from the student to make amendments to the thesis, the student continues to pay fees until the discussion.
- Tuition fees and expenses should not be paid in case of suspension or drop of enrollment as the foreign student will not benefit from the educational service associated with the enrollment.

١٥